

**College of Engineering
North Dakota State University
Faculty Council Meeting**

Wednesday, March 23, 2016, 12:00 – 1:00 PM, Dolve 118

Attending:

ABEN: Halis Simsek, Dean Steele, Sreekala Bajwa

CEE: Michael Chu, Sivapalan Gajan, G. Padmanabhan, Eakalak Khan

CME: Jerry Gao, Eric Asa, Jongchul Song, Yao Yu, Bradley Bowen, Huojun Yang, Yong Bai

ECE: Jacob Glower, Scott Smith, Ben Braaten

IME: David Wells,

ME: Ghodrat Karami, Alan Kallmeyer, Xinnan Wang, G Nazari, Yan Zhang, Jordi

Estevadeordal, Xiangfa Wu, Majura Selekwa, Dilpreet Bajwa, Annie Tangpong

CoE: Gary Smith

1. Call to Order (12:10) (Glower)

2. Celebration of Research and Teaching. (Karami)

The Celebration of Research and Teaching event will be this coming April. An email will be sent out before the event.

3. Approval of Minutes from the Last Meeting (Padmanabhan / Karami) Motion passed

4. Proposed Course on Writing in the Engineering Disciplines (Sassi)

Enrico Sassi from the Center for Writers discussed this proposed course. He explained that, based upon feedback from faculty and students who use the Center for Writers, the most effective way to address our needs was to set up a class whose outcome would be a paper for publication. This class has two versions:

- A 1-credit version where students analyze a published paper, and
- A 2-credit version where the students also apply this to a paper they are writing.

This course would only be open to students in the College of Engineering as well as students we advise. It is geared for students who are one semester away from graduating (and have something to write about.) Beginning graduate students who want to take a course on writing are recommended to take ENGL 751 instead. This is a 1cr class which covers principles of clear writing.

Motion to approve the course “Academic Writing in the Engineering Disciplines”: (Wells / Khan). Motion passed.

4. Committee Reports/Announcements

Executive Committee: No report

Academic Affairs (Steele): The Academic Affairs committee approved the following:

ABEN-BSABEN:	BSABE-Agri & Biosystems Eng	Program change request
ME	412	Engineering Measurements
CM&E	485	Heating, Ventilation and Air Conditioning
ME	485	Heating, Ventilation and Air Conditioning
IME	664	Reliability Analysis
		Change in pre- and co-requisites
		New course, cross-listed with ME 485.
		New course, cross-listed with CM&E 485.
		New course proposal

Senate (Braaten): Discussion at the University Faculty Senate included:

- Discussion on NDSU's budget
- Discussion on consolidating software used across the NDUS at UND. Exactly how this would work and whether software which does not makes sense to be located remotely (such as those used in research labs) would be excluded is still unclear.
- Clarification on Policy 352. It was decided that any given faculty member can only vote once with respect to promotion and tenure: either voting in the department's PT&E committee or in the college PT&E committee – but not both.

5. Announcements from Dean (Smith)

None due to running out of time.

6. Adjournment (12:52 PM) (Glomer)

For your calendar: Upcoming CoE Council Meetings

All meetings this spring will take place in Dolve 118 from 12:00-1:00 PM on the dates listed below

February 17, 2016

March 23, 2016

April 20, 2016

Respectfully submitted: March 24, 2016

Jacob Glomer

Revised March 28, 2016