

**College of Engineering
North Dakota State University
Faculty Council Meeting**

Wednesday, March 21st , 2018, 12:00 – 1:00 PM, Dolve 118

Attending:

ME: Jordi Estevadeordal, Adam Gladen, Ghodrat Karami, Chad Ulven, Yildirim Suzen, Dilpreet Bajwa, Majura Selekwa, Fardad Azarmi;

CEE: Achintya Bezbaruah;

ABEN: Sreekala Bajwa, Dean Steele;

ECE: Michael Maassel, David Rogers;

CME: Yao Yu, Jerry Gao, H. Yang, Eric Asa;

IME: Nita Yodo, Yiwen Xu;

Dean of CoE: Michael Kessler

Assoc Dean of CoE: Scott Pryor

Engineering Librarian: Steve Jeffrey

CoE Director of Communications and Marketing: Kyle Bosch

Lunch: Cookies and coffee were served.

1. Call to Order (12:05). The meeting was called to order at 12:05 pm.

2. Approval of Minutes from Last Meeting

Dr. Rogers moved to approve the minutes and it was seconded by Dr. Maassel. The meeting unanimously voted to accept the minutes.

3. Recognitions of Scholarships

NDSU CoE Faculty	Award/Achievement	
Kalpana Katti	Waldron Excellence in Research Award	
Alan Kallmeyer	Chamber of Commerce NDSU Distinguished Faculty Service Award	
NDSU Graduate Students	Award/Achievement	
Logeeshan Velmanickam	GRA of the Year	
Moohsen Tahmasebi	GTA of the Year	
NDSU CoE Faculty	Funding Organization	Amount
Qifeng Zhang, PI Danling Wang, Co-PI	ND NASA EPsCOR	\$22,353
Yao Yu, PI Yan Zhang, Co-PI	ND NASA EPsCOR	\$14,999
Adam Gladen, PI Fardad Azarmi, Co-PI	ND NASA EPsCOR	

4. Reports from the University Senate Executive Committee and Senate

There was no report from the senate.

5. College and University Committee Reports/Announcements

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The college's PT&E committee has not met since it completed the review of the dossiers and has nothing to report.

Dr. Steele informed the meeting that the Academic Affairs committee has approved ABEN's program changes, ME 436/636 and changes in construction engineering. Others are underway. The nominations for the teaching award are under review.

The university's graduate council is working on graduate students' bill of rights as there have been some abuses of graduate students in the past. The council is looking for best practices and anyone with knowledge or access to such documents/practices are encouraged to share them with Dr. Ulven.

Dr. Gao informed the meeting that 70% of faculty advisors are using SSC across the campus and everyone is expected by the university to use SSC for students advising. The student fees committee's budget for IT-related infrastructure is not being fully utilized, even though it is too late this year to put in a request or proposal. Interested faculty are to put in requests next year.

The University Athletics Committee is changing to conduct business electronically.

6. Election of CoE Representative for the University Athletics Committee.

The following faculty stood for the position of CoE representative on the university Athletics Committee – Drs. Ying Huang, Robert Pieri and Ali Amiri.

7. Changes to CoE Faculty Byelaws.

Changes to our college Bye-laws were prompted by the recognition of a student's right to appeal vis-a-vis the recent adverse action taken against one of our undergraduate students. Lengthy discussions were held on the subject matter of appeals and other sections of the byelaws. It was suggested by members present at the meeting that the entire document has to be looked at. At the end, Dr. Steele moved to accept the changes presented which was seconded by Dr. Karami. It was unanimously voted to approve the changes made to date. The entire document was to be sent to faculty to peruse prior to our next meeting in April; when the actual discussions and voting will take place.

8. Announcements by Dean and Associate Dean

Dean Mike introduced Kyle Bosch, who started a few days ago as our new director of marketing and communications. He informed us that there are four new searches going on at the moment in the college. The feasibility studies of the new building is underway and the report is due in the first week of May.

9. Other Announcements.

Dr. Selekwa indicated to the meeting that the senate has approved the use of a pseudo-name (name other than one's official name) in an email account. This is supposed to protect one's identify.

According to Dr. Estevadeordal another distinguished lecture series is coming on in the month of March and we are encouraged to attend the lectures and talk to the candidate.

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10. Other business

None

11. Adjournment (1:00 PM).

The meeting adjourned at 12:50 pm.

**Please mark your calendar for the upcoming meetings of the CoE Faculty Council
(12:00-1:00 PM in Dolve 118)**

Tuesday, April 10, 2018

Wednesday, May 2, 2018