

CoE Academic Affairs Committee Activity Since Spring 2019

- Course change request for IME 435. Add Math 166 as prerequisite.
- Course change request for CE 630. Reactivate the course.
- Program change request for Biomedical Engineering. Added several elective courses. The added electives are important courses for the BME minor.
- A proposed minor in robotics engineering.
- BS ENVE, a new program, proposal.

CoE Academic Affairs Committee Work Plan

- Elect Chair of the Committee at the first meeting (August 20, 2019)
- For all academic proposals follow the guidelines provided at
<https://www.ndsu.edu/facultysenate/acadaffairs/>
- AAC follows the workflow for course and curriculum proposals, reviews proposals and keeps record of all approvals and denials (continuous).
- All new and existing course and program proposals must be initiated in Course Leaf by the Friday of Spring Break week – University Curriculum Committee requirement.
- Provide committee activity report at the monthly College Faculty meeting
- Participate in review of CoE Bylaws and suggest changes, if any. (Fall 2019)
- Provide recommendation on all academic appeals (Case by Case basis)
- Submit written summary report at March, 2020 meeting
- Provide criteria and participate in evaluation of applications of CoE Teaching Awards and provide recommendation to the Dean (April 2020)