

North Dakota State University

Faculty Council Meeting
Tuesday, March 9, 2021, 12:30pm on Zoom
Minutes

Attending

CoE: Michael Kessler, Scott Pryor, Steve Jeffery

ABEN: Zhulu Lin, Ewumbua Monono

CEE: David R. Steward, Beena Ajmera, Achintya N. Bezbaruah, Xuefeng (Micheal) Chu, Wei Lin, Wenjie Xia, Ravi K. Yellavajjala, Youjin Jang

CS: Anne Denton, Simone Ludwig

CME: Eric Asa,

ECE: Jacob Glower, Ivan T. Lima, Jr., Michael Maassel, Danling Wang

IME: Kambiz Farahmand, Trung (Tim) Le

ME: Alan Kallmeyer, Ali Amiri, Long Jiang, Ghodrat Karami, Majura Selekwa, Chad Ulven, Xiangfa Wu, Aziz Banawi, Inbae Jeong

1. Call to Order

The meeting was called to order at 12:32pm

2. Approval of Minutes

Motion to approve the minutes from February 17, 2021 (Farahmand / Karami). Motion passed.

3. Announcements

(Kessler): The State of North Dakota is now vaccinating people in group 1C. NDSU faculty are included in this group and are considered essential workers. As such, NDSU faculty are now eligible for getting a Covid vaccine.

The merger of CME and CEE is moving along and discussions with each advisory board has taken place. The next step will be communicating with students along with relaying to them that this merger will not affect their degree or their plan of study.

The state budget and state legislature have reached the crossover point. Higher ed funding looks like it will hold even. A 2% raise is being considered, which will probably be paid for through an tuition increase.

(Pryor): Approximately 40 students are in their third attempt at a class this semester. Joel Hanson and Scott Pryor are contacting these students. Another 13 are in their 4th attempt. Another handful have failed their 3rd and 4th attempt at a required course. These students need to do something, such as file an appeal or start looking for a different department.

(Bezbaruah): All faculty are encouraged to present their research to the Grand Challenge Students. 19 students have been inducted this year and faculty are needed for mentoring these students.

(Lima): The Technology and Instructional Services Committee met with Mark Wallman. Faculty are encouraged to avoid using NDSU email for personal use. If there is a security breach with NDSU's email, they need to go through all emails in the NDSU system to look for sensitive information. This will add cost if they have to search through personal emails as well.

4. Elections

The following faculty were elected to the following positions starting fall 2021:

- CoE Presiding Officer: Jacob Glower (ECE)
- CoE Secretary: Trung Le (CEE)
- University Faculty Senate: Xiangfa Wu (ME)
- University Curriculum Committee (alt): none

5. Committee Announcements/Reports

College Executive Committee

no report

Academic Affairs (Lin):

- The deadline for program and course proposals on CourseLeaf is March 19th, 2021.
- Nominations for CoE Teaching Awards are due April 16th, 2021
- The following program changes were approved:
 - MS Civil Engineering (accelerated)
 - MS Agri & Biosystems Engineering (accelerated)
 - BS Computer Science and Math (courses removed)
- The following courses changes were approved
 - ECE 343 Signals and Systems (change in prerequisite)
 - CSCI 366 Database Systems (change in prerequisite)
 - ME 412 Engineering Measurement (change in prerequisites)
- The following new courses were also approved
 - SCE 486/686 Biosensing Technology
 - CSCI 420/620 Introduction to Data Science in Python
 - CSCI 419 Software Testing and Debugging

College Research and Graduate Committee:

- The deadline for CoE Research Awards Submission is April 16, 2021

College PT&E Committee (Farahmand): The bylaws are being split into two stand-alone documents. Discussions and votes for the split as well as changes to the PT&E section will be voted on one at a time.

2nd reading for splitting the CoE Bylaws into two stand-alone documents.

- Motion to Split the CoE Bylaws into two stand-alone documents (Kallemeier / Karami). A short discussion clarified that this motion is not to approve any of the suggested changes listed below. These will be discussed and voted on in the April meeting. This vote is only for splitting the current CoE Bylaws into two stand-alone documents: CoE Bylaws and CoE PT&E. Motion passed unanimously.

Some suggested changes to the PT&E section were then discussed. This is considered the 1st reading for these changes. Votes on accepting or rejecting each of these changes will take place in the April CoE meeting (2nd reading).

- Page 3: Under qualities of a scholar, a definition of collegiality is added. The addition of a reference to the NDSU policy number was suggested for adding to this section.
- Page 7: Change in the wording for promotion to full professor. The working is changed from
The expectation for promotion to Full Professor is that the faculty member demonstrates involvement in significantly higher levels of service activities than required for promotion to Associate Professor.

is changed to

- The expectation for promotion to Full Professor is that the faculty member demonstrates significant and impactful accomplishments.*
- Page 8: Four additional primary examples of scholarship of research are added:
 - *Peer reviewed scholarly publications in teaching and instructional pedagogy*
 - *Demonstrating leadership in research through leadership in publications and grantsmanship*
 - *Effective direction and mentoring of graduate students toward completion of dissertations and theses*
 - *National or international recognition in their field of expertise*
- Page 12: Add the following paragraph:
 - *Promotion from Associate Professor to Full Professor is typically applied for no earlier than the 6th year following promotion to Associate Professor. However, faculty who have demonstrated exceptional academic accomplishments and leadership, and meet all criteria for promotion to Full Professor, may apply for promotion earlier, but not before serving at least 3 years as Associate Professor.*
- Page 13: Add the following paragraph:
 - *f. Professors of Practice and Research Professors*
 - *While faculty in Professor of Practice and Research Professor positions are not eligible for tenure, promotion through ranks is encouraged and is based on time in rank and satisfactory evaluations of assigned responsibilities. An application for promotion is initiated via a*

departmental recommendation and follows the same procedure and submission deadlines as for tenure-line faculty. Faculty in such positions are eligible to apply for promotion from assistant to associate after the completion of five years in rank.

- Page 13: Add the following paragraph:
 - *g. COE PTE Members' Voting and Deliberation Rights*
 - *According to NDSU Policy 352 Section 5.4, a college PTE committee member cannot vote on the promotion/tenure of a candidate in both the department and college PTE committees. For the COE, a college PTE committee member shall NOT vote on the promotion/tenure of a candidate from their home department in the college committee; they may only vote in their department's PTE committee. They may however deliberate with the college committee regarding candidates from their department.*

Faculty Senate (Jiang): The Faculty Senate passed one resolution and several policy changes.

- The Faculty Senate approved a resolution to oppose the amendments to SB2030.
- A policy change was passed which allows professional membership fees to be paid from grants.
- A Title IX policy change was discussed and passed at the Faculty Senate.

Campus Space and Facilities (Selekwa): People who use to park in the Dunbar and the Geoscience lot will now park in the CF parking lot. Once the science center is finished, Dunbar will be demolished. The Engineering Center is perhaps 4-5 years out for funding.

5. Old Business

none

6. New Business

none

7. Adjournment

The meeting was adjourned at 1:39pm